



Ferment-on-Premises (FOP) Licences – Guidelines and Application

A ferment-on-premises facility licence authorizes the licensee to provide, for a fee, equipment, ingredients, instruction and storage to individuals for the making of wine or beer for personal consumption.

If you are interested in obtaining a Ferment-on-Premises licence in Newfoundland and Labrador please use the following as a **guideline** of the list of application requirements that follow. Please note: other agencies or departments may require information further to that which is listed below.

Newfoundland Labrador Liquor Corporation (NLC) Licence Requirements	✓
• Completed application for a Ferment-on-Premises licence (see attached)	
• Completed Personal Data Sheets (enclosed) for all shareholders or directors	
• Current Certificate of Conduct for all Directors	
• Written Municipal approval	
• One set of floor plans, drawn to scale on paper no larger than 8.5" x 14", outlining the proposed licensed area, including dimensions of clearly identified rooms (including storage)	
• A current signed copy of a lease or purchase agreement	
• If incorporated, please provide Notice of Directors form, The Corporations Act (Form 6)	
• Written approval from the Canada Revenue Agency (see CRA section below)	
• Verification of Food Establishment Licence (see Government Modernization and Service Delivery section below)	
• Written approval from Buildings Accessibility and Fire & Life Safety (see Government Modernization and Service Delivery section below)	
• Once all information is collected, a pre-licensing inspection will be conducted	

Other Agency Requirements	
Canada Revenue Agency (CRA) Applicants must obtain and submit a copy of a Ferment-on-Premises registration issued by CRA. For more information, please call 1-888-327-7999.	
Government Modernization and Service Delivery To operate a Ferment-on-Premises licence, a Food Establishment Licence is required. Government Modernization and Service Delivery conducts health inspections at all food establishments in the province, including Ferment-on-Premises facilities. For more information, please call (709) 729-2104. The proposed Ferment-on-Premises facility will also need approvals for Building Accessibility and Fire and Life Safety. For more information, please call (709) 729-1038.	



APPLICATION FOR FERMENT-ON-PREMISES (FOP) LICENCE

***Please note:**

**An application fee of \$125 must accompany this application.
FOP licences are also subject to an Annual Licensing Fee of \$125.**

Application is hereby made for a licence to provide a facility where equipment for making wine and beer "on the premises" is available for customers to make their own wine or beer for personal use.

1. Applicant Information:

Name: _____ Position / title: _____

Address: _____

Phone: _____ Mobile: _____ Fax: _____

Email: _____

2. (a) Business name of establishment:

(b) Physical address of establishment (please complete ALL FIELDS)

Address: _____

City/Town: _____ Postal Code: _____

(c) Mailing address of establishment (if different from above)

Address: _____

City/Town: _____ Postal Code: _____



3. Is applicant sole owner? Yes No

(a) If not sole owner, give particulars of agreements with any other party or parties

(b) If a partnership, state separately each partner's investment and proportion of profit distribution:

Name	Investment	% Profit-sharing ratio
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(c) If a corporation, give:

Name:

Date of Incorporation

Public or Private Company

Provincial or Federal Charter

Officers and Directors (If more than four, please provide separate list)

Name	Mailing Address (including Postal Code)
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Completed applications may be submitted via email, fax or mail:

Email: corporateservices@nliquor.com

Fax: 709-753-8625

NEWFOUNDLAND LABRADOR LIQUOR CORPORATION

P.O. Box 8750, STN. A

St. John's, NL A1B 3V1

Attention: Regulatory Services

PERSONAL DATA SHEET

Name of Establishment for which this report is submitted

Location

Surname	Given Name(s)
_____	_____
Address	

Phone Number	Email Address
_____	_____
Date of Birth	Place of Birth
_____	_____
Place of Residence during past ten years	

Are you a police officer, inspector, law enforcement officer, NLC employee or Board member of NLC?
<input type="checkbox"/> YES <input type="checkbox"/> NO

Have there been any findings of guilt against you of an offense in Canada or the United States?
<input type="checkbox"/> YES <input type="checkbox"/> NO If yes, please attach a certified copy of your criminal record.

The Royal Canadian Mounted Police, the Royal Newfoundland Constabulary or any other law enforcement agency is hereby authorized to supply the Newfoundland Labrador Liquor Corporation with any information which the Board considers pertinent to my application for a licence.	
_____	_____
Date	Signature of Applicant